

HAZARD	WHO MIGHT BE HARMED	CONTROLS IN PLACE
Infection and spreading of Coronavirus	People within the school and their contacts	<p>All government directives and guidance will be implemented and communicated to all relevant stakeholders.</p> <p>There will be regular monitoring for new or changing instructions and advice which are to be implemented.</p>
Contact with someone suffering from coronavirus	<ul style="list-style-type: none"> • Staff • Students • Contractors • Visitors 	<p>Everyone will be asked not to come into school if they or anyone they live with is experiencing coronavirus symptoms, and instead follow official self-isolation guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be encouraged to access testing, and the school will signpost testing services and provide testing kits to vulnerable students.</p> <p>If a symptomatic person comes into school, they will be sent home as soon as possible – waiting area is down the medical corridor until they can be picked up.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>As anti-viral fogging has taken place in all classrooms and communal areas, they will not require deep cleaning.</p> <p>If a student or a staff member working with students tests positive for coronavirus, the rest of their student group will be sent home and advised to self-isolate for 14 days (as will any staff member who looked after them in school while they were symptomatic).</p> <p>If other cases are detected at school, the local health protection team from Public Health England will be in touch to advise on appropriate action, such as asking more people to self-isolate.</p> <p>An internal track and trace system is in place in school. Detailing the dates that individual students are self-isolating from and expected date of return. All isolating students are marked with a X code students that return to school after testing are still marked as X until they have spoken to a senior member of staff.</p>
Contact with coronavirus when getting to and from school		<p>Everyone will be encouraged to walk or cycle into school, and warned to avoid taking public transport during peak times.</p> <p>Staggered years start time and finish time to reduce contact as the students travel to school</p> <p>For anyone who needs to take public transport, they will be referred to government guidance.</p> <p>For students that will need to be dropped off and picked up, parents will be told through messages and signage</p> <p>Their allocated drop off and collection times, with different student groups being given different times</p> <ul style="list-style-type: none"> • Protocols are in place to minimise adult-to-adult contact. No parents/carers will be allowed to enter the school and have been asked if they drive their children to remain in their cars. • Not to gather at entrance gates or doors, or enter the site unless they have a pre-arranged appointment. Students and parents are being told they need to arrive at the designated times and not before. Students will be monitored leaving the site.

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Spreading infection due to touch, sneezes and coughs		<p>Anyone wearing non-disposable face coverings when arriving to school will be expected to bring a plastic bag to keep these in during the school day.</p> <p>Handwashing and sanitising facilities will be provided.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> • Wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands on arrival at school. • Be encouraged to clean their hands before putting on or taking off face covering, after eating, and sneezing or coughing or class changeovers. • Be encouraged not to touch their mouth, eyes and nose. • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste. • Wear face coverings in communal areas and are worn correctly 'over nose and mouth'. (We have provided lanyards for students or staff that are exempt* from wearing face coverings). We will provide face coverings to students that do not have them. <p>To encourage correct behaviour in school around hygiene we have created behaviour incidents that will be reported to senior leadership and communicated with parents.</p> <p>Students will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Bins for tissues will be emptied throughout the day.</p> <p>Regular broadcasts to staff and students encourage safe behaviours in school.</p> <p style="text-align: right;">*We are using the government guidance to determine students that are exempt from wearing face coverings.</p>
Spreading infection through contact with coronavirus on surfaces		<p>180 day fogging Microbile Wipeout in communal areas and the Microbile Wipeout 28 day fogging in the classrooms, toilets and canteen.</p> <p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (eg bleach, detergent), including:</p> <ul style="list-style-type: none"> • Banisters • Classroom desks and tables

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		<ul style="list-style-type: none"> • Bathroom facilities (including taps and flush buttons) • Door and window handles • Light switches • Reception desks • Shared teaching and learning aids • Sports equipment <p>Areas of the school that are used by students will be cleaned thoroughly at the end of the day.</p> <p>If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following decontamination guidance.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Staff and students will adhere to government instructions regarding the use of sharing/handling resources and materials.</p>
<p>Spreading infection due to excessive contact and mixing between students and staff in classrooms and around the school</p>		<p>Students will be kept in bubbles for teaching and social times to reduce movement around the school each day.</p> <p>Bubbles will be kept separate within the buildings at all times including social times.</p> <p>Large group gatherings/meetings will be kept to a minimum to avoid too many students being in one place at the same time.</p> <p>Students will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p> <p>Where possible classrooms will be arranged for students to face the front.</p> <p>In each classroom teachers should have identified a space where they can be 2m distant from students.</p> <p>Classrooms, where possible, should have windows and doors open to increase ventilation – students will be allowed to wear their coats when the temperature is uncomfortably low.</p> <p>Classrooms, such as ICT and food technology, where facing the front is not possible, will have plastic screening to mitigate risk.</p> <p>The amount of shared resources will be limited. Students will have their own stationery and sharing of stationery and other equipment will not be allowed. Spare stationery will be made freely available to students during tutor time. Disadvantaged students receive equipment to free stationery and equipment.</p> <p>Toilet use is limited to break and lunchtime where students have designated areas and toilets within these areas. Where students</p>

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		<p>must to go to the toilet, for medical reasons, students use the nearest toilet and have a medical card to allow to them to do this.</p> <p>We will follow the government guidance/requirements for use of staff rooms and offices. All offices have a limit on the number of people allowed in at any one time. Staff rooms have been arranged with social distancing in mind – furniture has been removed and stored elsewhere.</p>
Spreading infection due to the school environment		<p>Checks to the premises will be carried out frequently to make sure the school is up to health and safety standards.</p> <p>Fire, first aid and emergency procedures will be reviewed to make sure they can still be followed with changes to how the school space is being used.</p> <p>Areas in use will be well ventilated by opening windows or using ventilation units. Doors will be propped open, where fire safety and safeguarding won't be compromised. In the event of having to evacuate the building, the member of staff will instruct students to leave the room safely, maintaining social distancing where practicable. The member of staff will leave last, close the window and kick the door prop away allowing the door to close.</p> <p>We have adapted the inclusion room, theatre and the support for learning areas to separate bubbles where mixed bubbles would have normally worked. Separating bubbles for small group intervention is not always possible and some cross-bubble interventions take place; where cross bubble work occurs social distancing between different bubbles is in place. The library is currently closed.</p> <p>The use of lifts will be avoided unless essential.</p> <p>Bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p>
Spreading infection due to excessive contact and mixing in meetings		<p>Staff meetings will be held responsibly with regard to social distancing. The use of technology to minimise face-to-face meetings will be reviewed as appropriate.</p> <p>Where possible, all meetings will be conducted by telephone or using video conferencing. This includes meetings with parents, visitors and governors.</p> <p>Where this isn't possible, essential meetings will be in a room large enough to allow for social distancing.</p>
Individuals vulnerable to serious infection coming into school		<p>For staff with concerns about coming into the school environment, there will be a risk assessment/discussion with HR to identify the most reasonable approach for the individual taking into account government guidance. Similarly with students, government instructions and guidance will be applied to any decisions.</p> <p>Non-essential visitors will not be allowed to enter the building.</p>

