



## Year 11: ASK Yourself!

**Subject: Experience of Work**

**Unit: Work Placement**

	Launching 1-2	Developing 3-4	Progressing 5-6	Mastering 7-9
<b>S</b> kills				
<b>Independence</b>	I need to be able to carry out regular, routine tasks in my placement.	With occasional help to focus I can work effectively on my own.	I enjoy working independently, to complete the tasks I am given.	I am successful when working independently and enjoy setting myself new targets to keep busy and help my employer.
<b>K</b> nowledge				
<b>Safety procedures in the workplace</b>	I need to know what the safety procedures are in my place of work.	I can remember and understand the importance of the safety procedures in my place of work.	I can identify potential risks and hazards in my place of work.	I can identify potential risks and hazards in my place of work and rectify the situation by myself, by following the correct procedures or by informing the appropriate person.
<b>The equipment used in my place of work (specific terminology)</b>	I need to know what things are called and where they are located.	I know what things are called, where they are located and what they are used for.	I am confident that I know what is expected of a good employee.	I understand and can evaluate my own performance as an exemplary employee.
<b>Routines and practices in my placement.</b>	I need to be able to carry out my routine tasks when prompted.	I can carry out my routine tasks without being reminded.	I have observed the work of other people and can see the purpose of doing those tasks.	I have learnt how to be an excellent employee and can work to that standard.
<b>Being safe in my work placement</b>	I need to be safe.	I can be safe in my placement and not put myself at risk in any way.	I can be safe in my placement and not put myself at risk in any way.	I can be safe in my placement and not put myself at risk in any way.