



Year 10: ASK Yourself!

Subject: Experience of Work

Unit: Work Placement

	Launching 1-2	Developing 3-4	Progressing 5-6	Mastering 7-9
S kills				
Independence	I need to be able to carry out regular, routine tasks in my placement.	With occasional help to focus I can work effectively on my own.	I enjoy working independently, to complete the tasks I am given.	I am successful when working independently and enjoy setting myself new targets to keep busy and help my employer.
K nowledge				
Safety procedures in the workplace	I need to know what the safety procedures are in my place of work.	I can remember and understand the importance of the safety procedures in my place of work.	I can identify potential risks and hazards in my place of work.	I can identify potential risks and hazards in my place of work and rectify the situation by myself, by following the correct procedures or by informing the appropriate person.
The equipment used in my place of work (specific terminology)	I need to know what things are called and where they are located.	I know what things are called, where they are located and what they are used for.	I am confident that I know what is expected of a good employee.	I understand and can evaluate my own performance as an exemplary employee.
Routines and practices in my placement.	I need to be able to carry out my routine tasks when prompted.	I can carry out my routine tasks without being reminded.	I have observed the work of other people and can see the purpose of doing those tasks.	I have learnt how to be an excellent employee and can work to that standard.
Being safe in my work placement	I need to be safe.	I can be safe in my placement and not put myself at risk in any way.	I can be safe in my placement and not put myself at risk in any way.	I can be safe in my placement and not put myself at risk in any way.